



COHEAO

Achievement Program

Benefits of Certification

- Recognition of achievement during next COHEAO'S conference following certification
- Acknowledgment of certification in both COHEAO Torch Newsletter and website
- Letter of accomplishment sent to the graduate and immediate supervisor
- Special identifier on name tag when participating at COHEAO conferences

Criteria for Certification

- Program is based on a point system
- Total of ten (10) points is required for certification. Points are earned as follows:
 - 3 points for participation at the COHEAO Mid-Year Conference
 - 2 points for participation at the COHEAO Annual Meeting
 - 1 point for participation at a COHEAO Tele-Conference, Webinar, Seminar
 - 1 point for participation during a COHEAO sponsored Congressional Hill visit or visit to local delegation office
 - 1 point for presenting at a COHEAO Conference or on behalf of COHEAO at another conference
- Tracking Participation and Progress for the "CAP" Certification Program
 - Enrollment is automatic by direct participation and notification of attendance as described in the criteria
 - COHEAO conference/tele-seminars/webinars registration forms will be used as confirmation of attendance
 - Invitees of a registered attendee who jointly participates during a COHEAO tele-seminars/webinars.etc will be eligible for the certification program provided they have registered for such at the rate of \$10.00 per guest
 - Points do not expire nor are they transferable

